



PUBLIC NOTICE

Federal Communications Commission
445 12th St., S.W.
Washington, D.C. 20554

News Media Information 202 / 418-0500
Internet: <http://www.fcc.gov>
TTY: 1-888-835-5322

Released August 28, 2007

DA -07-3758

Payment Methods and Procedures For Fiscal Year 2007 Regulatory Fees

Licenseses and regulatees who are required to pay annual regulatory fees pursuant to 47 U.S.C. 159 (Public Law 103-66) must make their Fiscal Year (FY) 2007 fee payments by 11:59 PM on September 19, 2007. Payments received after 11:59 PM on September 19, 2007 will be assessed a 25% late payment penalty. The Commission is required by Congress to collect regulatory fees to recover the regulatory costs associated with its enforcement, policy and rulemaking, user information, and international activities.

Licenseses and regulatees pay differing fees dependent on a variety of factors, such as the number of subscribers, number of assigned telephone numbers, or revenue, etc. To find out how FY 2007 regulatory fees were determined for your organization, refer to the industry-appropriate section under the heading *Who Owes Fees & What is My Fee FY2007* (<http://www.fcc.gov/fees/regfees.html>).

USE OF THE FCC REGISTRATION NUMBER (FRN) IS MANDATORY

Regardless of the payment procedure that the Commission has in place for you, or the payment method that you choose, you **must** have an FCC Registration Number (FRN) to make your fee payment. If you do not have an FRN, go to www.fcc.gov and click the link to FCC Registration Number (FRN) Commission Registration System (CORES) to obtain one.

LIMITATIONS ON CREDIT CARD TRANSACTIONS

The U.S. Treasury will reject Credit Card transactions greater than \$99,999.99 from a single credit card in a single day, in accordance with U.S. Treasury Bulletin No. 2005-03. If you need to pay \$100,000.00 or more, then you must pay via a check, debit, or wire transfer.

ELECTRONIC FILING AND PAYMENT PROCEDURES FOR ALL ENTITIES

You can file your FCC Form 159 Remittance Advice, FCC Form 159-B Bill for Collection, or FCC Form 159-W electronically using the FCC's Fee Filer web application located at: <http://www.fcc.gov/fees/feefiler.html>. After logging in with your FRN, select the Regulatory Fees option for both billed and non-billed fees.

If you file electronically, via fee filer you may incorporate within a single payment any regulatory fees that you owe. If you log in with the FRN which appears on your pre-printed Form 159-B or Form 159-W, you will automatically be presented with the information from that form. You will also be presented with other fee information which the FCC has associated with your FRN. You may make adjustments, corrections, additions, or deletions to this automatically presented information if necessary. Please note that you are required to report and pay for all regulatory fees that you owe, regardless of whether those fees are presented through this feature.

For technical assistance regarding the use of Fee Filer, you may call the Commission's Financial Operations Help Desk at (877) 480-3201 and select Option 4.

Payment methods for electronic filings:

- Online Credit Card
- Electronic Check / ACH Debit from Bank Account
- Check, money order, or credit card payment (mailed with the Fee Filer-produced Remittance Voucher Form 159-E)

Mail to: Federal Communications Commission
Regulatory Fees
P.O. Box 358365
Pittsburgh, PA 15251-5365

Courier delivery address: Federal Communications Commission
Regulatory Fees
c/o Mellon Client Service Center
500 Ross Street, Room 635
Pittsburgh, PA 15262-0001
Attn: FCC Module Supervisor

- Wire Transfer
 1. Fax a copy of the Fee Filer-produced FCC Form 159-E Remittance Voucher to Mellon Bank at (412) 209-6045 one hour before initiating the wire transfer.

When initiating the wire transfer, please provide your bank with the following information to complete the transfer:

ABA Routing Number: 043000261
Receiving Bank: Mellon Pittsburgh
500 Ross Street
Pittsburg, PA 15262
BNF: FCC/ACV--9116229
OBI Field: (Skip one space between each information item)\

"BILLPAY"

PAYER FRN (Exactly as on remittance instrument)
PAYER NAME (Exactly as on remittance instrument)
Phone: (Daytime Phone #, exactly as on remittance instrument)

VOUCHER NUMBER (Exactly as on remittance instrument)

PAPER FILING AND PAYMENT PROCEDURES FOR BILLED ENTITIES

IMPORTANT NOTE: It is the responsibility of the licensee to pay for all regulatory fee obligations by the due date, regardless of whether or not a bill is received.

Interstate Telecommunications Service Providers (ITSPs)

The FCC generated and mailed a pre-printed FCC Form 159-W for Interstate Telecommunications Service Providers (ITSPs), including a bill number for those with regulatory fee obligations of \$10 or more. If you are a billed ITSP, you should follow the guidance provided in the *Fact Sheet: What You Owe—Interstate Telecommunications Service Providers for FY 2007*. Instructions vary based upon whether your fee is billed and whether you have corrections or updates to the pre-printed information.

Satellite Space Station Licensees

If you are a satellite space station licensee, you will receive a pre-printed FCC Form 159-B Bill for Collection for your space station authorizations. Please follow the guidance provided in the *Fact Sheet: What You Owe—International and Satellite Services Licensees for FY 2007*.

Earth Station Licensees

If you are an earth station licensee, you will receive a pre-printed FCC Form 159-B Bill for Collection for your earth station authorizations. Please follow the guidance provided in the *Fact Sheet: What You Owe—International and Satellite Services Licensees for FY 2007*.

Cable Television Relay Service (CARS) Licensees

If you are a CARS licensee, you will receive a pre-printed FCC Form 159-B Bill for Collection for your CARS authorizations. Please follow the guidance provided in the *Fact Sheet: What You Owe—Cable Television Systems for FY 2007*.

Payment methods for paper filings of billed entities:

- Check, money order, or credit card payment

Mail to: Federal Communications Commission
Regulatory Fees
P.O. Box 358365
Pittsburgh, PA 15251-5365

Courier delivery address: Federal Communications Commission
Regulatory Fees
c/o Mellon Client Service Center
500 Ross Street, Room 635
Pittsburgh, PA 15262-0001
Attn: FCC Module Supervisor

- Wire Transfer
 1. Fax a copy of the pre-printed FCC Form 159-W or Form 159-B, Bill for Collection to Mellon Bank at (412) 209-6045 one hour before initiating the wire transfer.
 2. When initiating the wire transfer, please provide your bank with the following information to complete the transfer:

ABA Routing Number: 043000261
 Receiving Bank: Mellon Pittsburgh
 500 Ross Street
 Pittsburg, PA 15262
BNF: FCC/ACV--9116229
 OBI Field: (Skip one space between each information item)\

"BILLPAY"

PAYER FRN (Exactly as on remittance instrument)
 PAYER NAME (Exactly as on remittance instrument)
 Phone: (Daytime Phone #, exactly as on remittance instrument)
LOCKBOX 358365

PAPER FILING AND PAYMENT PROCEDURES FOR ALL OTHER ENTITIES

All other licensees and regulatees must submit, with payment, a completed FCC Form 159 Remittance Advice and, as necessary, FCC Form 159-C Remittance Advice Continuation Sheet(s). All other licensees and regulatees includes media services licensees who were recipients of regulatory fee assessment postcards this year, cable television system operators and commercial mobile radio service (CMRS) licensees who were recipients of regulatory fee assessment letters this year, and all other licensees and regulatees with regulatory fee payment obligations who received no such bill, assessment or notice for payment of regulatory fees.

FCC Form 159 Remittance Advice allows payers to report information on one or more payment items (e.g., revenues, call signs, or a combination of any two). Use FCC Form 159-C to report additional payments. Reproduced forms are acceptable. You must list each entity separately on FCC Forms 159/159-C. Written attachments are not acceptable. Failure to properly complete FCC Forms 159/159-C will delay the processing of your regulatory fee payment. Detailed instructions on how to correctly complete FCC Forms 159/159-C are contained in the *What You Owe Fact Sheets* for each service category. Please follow the guidance provided in the appropriate *Fact Sheet: What You Owe* for your service category, and either submit payment along with your FCC Form 159/159-C to the mailing address below, or have your Form 159/ Form 159-C and payment courier delivered to the courier delivery address below:

Payment methods for paper filings of non-billed entities:

- Check, money order, or credit card payment

Mail to: Federal Communications Commission
Regulatory Fees
P.O. Box 358835
Pittsburgh, PA 15251-5835

Courier delivery address: Federal Communications Commission
Regulatory Fees
c/o Mellon Client Service Center
500 Ross Street, Room 635
Pittsburgh, PA 15262-0001
Attn: FCC Module Supervisor

- Mellon Bank's Customer Initiated Payment Program (CIP) / ACH Debit
- Wire Transfer
 1. Fax a copy of the FCC Form 159 / 159-C, Remittance Advice to Mellon Bank at (412) 209-6045 one hour before initiating the wire transfer.
 2. When initiating the wire transfer, please provide your bank with the following information to complete the transfer:

ABA Routing Number: 043000261

Receiving Bank: Mellon Pittsburgh

500 Ross Street

Pittsburg, PA 15262

BNF: FCC/ACV--9116229

OBI Field: (Skip one space between each information item)\

"REGULATORYPAY"

PAYER FRN (Exactly as on remittance instrument)

PAYER NAME (Exactly as on remittance instrument)

Phone: (Daytime Phone #, exactly as on remittance instrument)

LOCKBOX 358835

FILING NOTES

Do not send your Form 159 Remittance Advice or payment to the Commission's Washington, DC Headquarters mailing address. Filings that are erroneously mailed to our Washington, DC, Headquarters address will be forwarded to our Mellon Bank Pittsburgh, PA address for processing. However, this may result in a late receipt of your payment and may subject your payment to the 25% late payment penalty.

Note that if you are in need of additional copies of the FCC Form 159 Remittance Advice, you may obtain blank copies of the form in a variety of ways. You may download the form at <http://www.fcc.gov/formpage.html>, or request a copy of the form by calling the FCC's Form Distribution Center at 1-800-418-FORM [3676]. You may also pick up the form at the Commission's Washington, DC Headquarters address in Room TW-B200.

PAYMENT METHODS

Licensees and regulatees may pay their regulatory fees by any of the following methods; however we strongly encourage filers to use fee filer for prompt credit:

- Check
- Money order
- Credit card (online, by mail, or by fax)
- Wire transfer
- Electronic check / ACH debit from bank account (online) via fee filer
- Customer Initiated Payment Program (CIP) / ACH Debit (non-billed paper filings only)

With the exception of online payments, licensees and regulatees must submit a hard-copy remittance advice filing with their payment. More information regarding specific payment methods is provided as follows:

Check or Money Order:

- For fee payments by check or money order, please make the instrument payable to the Federal Communications Commission.

Credit Card (online, by mail, or by fax):

- For fee payments by credit card, we accept Visa, Mastercard, Discover and American Express credit cards.
- To pay online by credit card, you must first submit your electronic filing information via the FCC's Fee Filer web application; you will then have the option to pay online by choosing the "Pay by Credit Card" option.
- If paying online by credit card, you will be prompted to provide your Card Type, Card Number, Security Code, and Expiration Date.
- If paying by fax, transmittals must be directed to (412) 209-6045.
- **Limitations on Credit Card Transactions:** The U.S. Treasury has advised the Commission that it will reject Credit Card transactions greater than \$99,999.99 from a single credit card in a single day, in accordance with U.S. Treasury Bulletin No. 2005-03.
- When paying by credit card by mail or fax, make sure you complete **both**:
 - the "Credit Card Payment Information" section with all the requested credit card information along with your signature, **and**
 - the "Certification" section by signing and dating—be it on the FCC Form 159 Remittance Advice, FCC Form 159-W, or FCC Form 159-B Billing for Collection.

Wire Transfer:

A wire transfer is a transaction that you initiate through your bank. It authorizes your bank to wire funds from your account to our lockbox bank, the Mellon Bank in Pittsburgh, PA. All payments made by wire transfer (payable to the Federal Communications Commission) must be supported by a completed remittance instrument (Form 159-E, Form 159-W, Form 159-B, or Form 159 Remittance Advice, depending on the payment procedure in place for you). The remittance instrument must be faxed to FCC Module – Regulatory Fees (Mellon Bank) at (412) 209-6045 at least one hour before the wire transfer on the same business day, so as to not delay crediting your account. Due to Federal Reserve process, most wire transfers initiated **after 6:00 p.m. (EDT)** will be credited **the next**

business day. Indicate on the top of the remittance instrument "Wire Transfer - Regulatory Fee Payment." Filers of the Form 159 should also indicate "358835" in Box (1) Lockbox #, located at the upper left hand corner of their Form 159; while filers of the pre-printed Form 159-E, Form 159-W and Form 159-B will already have "358365" printed on the top of their forms. Additional information regarding wire transfer procedures is included in the appropriate "Filing and Payment Procedures" section of this notice.

Electronic Check / ACH Debit from Bank Account (online):

- To pay online from a bank account, you must first submit your electronic filing information via the FCC's Fee Filer web application; you will then have the option to pay online by choosing the "Pay from Bank Account" option.
- You may choose to pay from one of the following types of accounts: Personal Checking, Personal Savings, Business Checking, Business Savings.
- You will be prompted to provide your Account Type, Routing Number, Account Number, and Check Number.
- For purposes of meeting the filing deadline, the FCC will consider the payment to be received at the time your account information is successfully accepted; however, funds may not clear from your bank account for up to 2 business days.

Customer Initiated Payment Program (CIP):

If you are interested in using Mellon Bank's Customer Initiated Payment Program (CIP), a brief application form must be completed and a personal identification number (PIN) issued by the bank. Arrangements for using this process must be completed 14 days prior to submitting payment of the regulatory fee. After you have been set up for this program, you must submit your payment by **September 18, 2007** to ensure that your payment is processed by the deadline date of September 19, 2007. To obtain information and a copy of the CIP package, go to <http://www.fcc.gov/fees/custpay.html>. You can also contact the Commission's Revenue and Receivable Operations Group at (202) 418-1995 to request a CIP Package.

DE MINIMUS FEE PAYMENT LIABILITY

Regulatees whose total FY 2007 regulatory fee liability, including all categories of fees for which payment is due, amounts to less than \$10 will be exempted from payment of FY 2007 regulatory fees.

OTHER QUESTIONS REGARDING REGULATORY FEES

To help you understand your regulatory fee obligations and how to pay your regulatory fees, the following Fact Sheets and Websites are available at <http://www.fcc.gov/fees/regfees.html>:

FACT SHEET: WHAT YOU OWE - CABLE TELEVISION SYSTEMS—FY2007

FACT SHEET: WHAT YOU OWE - MEDIA SERVICES LICENSEES—FY2007

FCC LOOK-UP WEBSITE FOR MEDIA SERVICES LICENSEES OWING FY 2007 REGULATORY FEES

FACT SHEET: WHAT YOU OWE - COMMERCIAL WIRELESS SERVICES—FY2007

FACT SHEET: WHAT YOU OWE - INTERNATIONAL AND SATELLITE SERVICES LICENSEES—FY2007

FACT SHEET: WHAT YOU OWE - INTERSTATE TELECOMMUNICATIONS SERVICE PROVIDERS—FY2007

FACT SHEET: USE OF THE FCC REGISTRATION NUMBER (FRN) IS MANDATORY--FY2007

FACT SHEET: WAIVERS, REDUCTIONS AND DEFERMENTS OF REGULATORY FEES—FY2007

FACT SHEET: REGULATORY FEE EXEMPTIONS—FY2007

You may also contact the Commission's Regulatory Fee Help Desk with inquiries regarding regulatory fees at (877) 480-3201 Option 4 or E-Mail your inquiries to ARINQUIRIES@FCC.GOV

ADDITIONAL INFORMATION

If you do not have Internet access, you can obtain FCC forms by calling (800) 418-FORM [3676], or (202) 418-3676. Public Notices and Fact Sheets can be ordered by calling (888) 225-5322. Materials can also be obtained by writing to: Federal Communications Commission, ATTN: Consumer Information Center, 445 12th Street, S.W., Washington, D.C., 20554.

- FCC -